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Dr. Alex Ayers Superintendent of Schools

Dennis Holmes

Associate Superintendent for Instructional Support

> Carl Fox Purchasing Manager

Jessica Kiehn Purchasing Technician

Teaching Effectively - Learning Successfully

March 10, 2022

To:

Board of Trustees

From: Dennis Holmes

Associate Superintendent for Instructional Support

Re:

Request to surplus and recycle obsolete and outdated items

Surplus Items and Equipment

Miscellaneous Custodial Equipment, vacuums, extractors, scrubbers, etc.

TS Shop Equipment - Drill Press - Asset #530563.

Electronics - Kindles

Items will be listed for sale through an online auction. Items not sold or not in good working shape will be recycled or disposed of per district policy.

Electronics Recycling

Computers, televisions and other assorted electronic items not sold at auction.